



**Purchasing Contract
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

AGENDA ITEM NO.: 30
AGENDA DATE: Thu 03/02/2006
PAGE: 1 of 2

SUBJECT: Authorize execution of Amendment No. 2 to Contract No. PC 740SC000321 through the State of Texas Multiple Award Schedule (TXMAS) with HAYWORTH, INC., C/O FURNITURE MARKETING GROUP, INC., Austin, Texas for refurbishing and installation of existing modular furniture at the Cameron Road Campus for the Building Services Division of the Finance and Administrative Services Department in an amount not to exceed \$71,404.39 for a revised total contract amount not to exceed \$178,968.77.

AMOUNT & SOURCE OF FUNDING: Funding is available in the Fiscal Year 2005-2006 Capital Improvement Project Fund of the Finance and Administrative Services Department, Building Services Division.

FISCAL NOTE: A fiscal note is attached.

REQUESTING Purchasing **DIRECTOR'S**
DEPARTMENT:for Financial and **AUTHORIZATION:** Vickie Schubert
Administrative Services -
Building Services;

FOR MORE INFORMATION CONTACT: Mick Osborne, Sr. Buyer/974-2995

PRIOR COUNCIL ACTION: December 15, 2005 - Approved original contract.

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Cooperative Purchase.

MBE / WBE: N/A

On October 6, 2005, Council approved a budget of \$22,125,000 to purchase commercial property at 8301 Cameron Road and to complete renovations to make the site suitable for occupancy by various City departments.

On January 3rd, 2006, the City of Austin closed on the purchase of this property. The purchase included approximately 700 systems furniture stations manufactured in the 1980s. Many of these stations will be refurbished, reinstalled and reused by City departments moving to the Cameron Road facility.

The original contract through the State of Texas Multiple Award Schedule (TXMAS) with Hayworth, Inc., C/O Furniture Marketing Group, Inc., to tear down, inventory, and store the existing modular furniture was approved by Council on December 15, 2005, in an amount not to exceed \$67,642. This contract Amendment No. 2 includes the purchase of supplemental furniture pieces to complete systems units such as task lights, power connectors and shelf units, as well as labor costs to refurbish and re-install existing on-site systems furniture to be used by Solid Waste Services. Solid Waste Services will be the first of several City departments to re-locate to this area. Solid Waste Services is scheduled for an April move in.



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The first contract amendment of \$39,922.38 for fabric to re-skin furniture panels was approved administratively. The fabric order was placed separately to expedite delivery and installation so that Solid Waste Services can move into the facilities prior to their mid-April lease expiration. Delaying the move would require extending their existing lease at a cost of \$30,000 per month.

Additional amendments are expected to be brought forward for this contract for Council approval as other department move-in plans are completed.

This cooperative purchasing program is established by the Texas Building and Procurement Commission. It allows the City to use TXMAS contracts that have been developed from contracts that were competitively bid and awarded by the General Services Administration's Federal Supply Service.

Contract Summary

<u>Description</u>	<u>Action</u>	<u>Total</u>
Original Contract	Tear down, inventory, and store existing modular furniture	\$67,642
Amendment No. 1	Administrative award for fabric to re-skin furniture panels for SWS move-in	\$39,922.38
Proposed Amendment No. 2	Purchase of supplemental furniture pieces including labor to refurbish and re-install existing systems furniture to be used by SWS	<u>\$71,404.39</u>
	Revised Total Contract Amount	\$178,968.77

**CIP
Fiscal Note**

DATE OF COUNCIL CONSIDERATION:
DEPARTMENT:

Financial and Administrative Services Department

DESCRIPTION: Authorize execution of a contract through the State of Texas Multiple Award Schedule (TXMAS) with HAYWORTH, INC., C/O FURNITURE MARKETING GROUP, INC., Austin, Texas for refurbishing and installation of existing modular furniture at the Cameron Road Campus for the Building Services Division of the Finance and Administrative Services Department in an amount not to exceed \$71,064.

Financial and Administrative Services Department

Project Name: Cameron Road Site
Project Authorization: 2005-06 Capital Budget
Funding Source: Certificates of Obligation
Number: 2560-747-0180

Current Appropriation	\$22,125,000
Unencumbered Balance	\$9,857,865
Amount of This Action	<u>(\$71,064)</u>
Available Balance	\$9,886,801

2/24/06

[Handwritten Signature]